



Scott's A/V & Room Spec Request Sheet

The following is a list of room & a/v preferences. Please know these are flexible if there are extenuating circumstances.

➤ Staging

Scott will use his laptop from the stage, so a podium or table is needed, along with a stable Internet Connection.

➤ Microphone

Wireless lavalier microphone

➤ Screen & Computer Projection System

Scott will use his own laptop because he often has music and video files that would not be easy to move to another computer. He uses a MacBook Pro. An LCD projector system compatible with a Mac computer is required, as well.

➤ Media/PowerPoint/Materials

Scott uses "Keynote" to create his media presentation and often works on it up until the last minute, because of the way he often customizes them for the audience. For these reasons, he is not able to send his slides in advance. However, he does have a handout that can be sent in advance. Please let us know if you have any deadlines for materials, so we can do our best to meet them. Scott's A/V and Room Spec Request Sheet (405) 359-3910 | info@fpov.com

➤ Recording

We encourage video recording for archival purposes, but a separate agreement is required and a licensing fee may apply, depending on how you plan to use the recording after the event. If you plan to record any portion of Scott's presentation, please call our office to request a Recording Agreement.